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A meeting of **Overview & Scrutiny Committee** will be held in Committee Room 1 - East Pallant House on **Tuesday 17 March 2015 at 10.00 am**

MEMBERS: Mrs C M M Apel (Chairman), Mr R J Hayes (Vice-Chairman), Mr A D Chaplin, Mr P Clementson, Mrs P M Dignum, Mrs N Graves, Mrs E Hamilton, Mr G H Hicks, Mr S Lloyd-Williams, Mr G V McAra, Mr H C Potter, Mrs J A E Tassell, Mr N R D Thomas, Mrs B A Tinson and Mr M Woolley

AGENDA Part 1

- 1 **Chairman's Announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Minutes**
To approve as a correct record the minutes of the Overview & Scrutiny Committee meeting held on 18 November 2014.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under agenda item 11 below relating to Late Items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing by no later than 12:00 on Monday 16 March 2015 is available upon request to Member Services (the contact details for which appear on the front page of this agenda).
- 6 **Community Safety Partnership Task and Finish Group Final Report (Pages 1 - 4)**
The committee is requested to consider and endorse the key points concluded from this review.
- 7 **Tourism Task and Finish Group Final Report (Pages 5 - 22)**
The committee is requested to consider the findings of the Task and Finish Group and recommend to Cabinet accordingly.
- 8 **Committee Audio/Visual Recording Task and Finish Group Final Report (Pages 23 - 26)**
The committee is requested to consider the findings of the Task and Finish Group and recommend to Cabinet accordingly.

- 9 **Overview & Scrutiny Committee 2014/15 Annual Report** (Pages 27 - 37)
The committee is asked to consider and agree the 2014/15 Annual Report and to recommend it to Council for noting.

The committee is also asked to delegate powers to the committee's Chairman to sign off the final version of the report prior to its presentation to Council.

- 10 **Reports circulated to Members prior to the meeting**
The committee is requested to consider and note the reports which have been emailed to them prior to this meeting:

- CIP Health Action Plan – review of progress
- Think Family Neighbourhoods – Selsey project evaluation
- Community Land Trusts
- Private Sector Renewal Policy
- Chichester City Centre Partnership

11 **Late Items**

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

12 **Exclusion of the Press and Public**

There are no restricted items for consideration.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The press and public may view the appendices relating to reports listed under Part I of the agenda which are not included with their copy of the agenda on the Council's website at <http://www.chichester.gov.uk/committees>.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)
4. Restrictions have been introduced on the distribution of paper copies of longer appendices to reports where those appendices are circulated separately from the agenda as follows:
 - 1) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers – receive paper copies including the appendices
 - 2) Other Members of the Council – Appendices may be viewed via the Members' Desktop and a paper copy will be available in the Members' Room at East Pallant House.